



COMMISSION REGULAR MEETING AGENDA

May 14, 2024

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 636 028 013#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment (in accordance with the Commission's bylaws) on Commission agenda items or on topics related to the conduct of Port business will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and agenda item or topic related to the conduct of Port business you wish to speak to by 9:00 a.m. PT on Tuesday, May 14, 2024. ***(Please be advised that public comment is limited to agenda items and topics related to the conduct of Port business only.)*** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on agenda items and topics related to the conduct of Port business.

For additional information, please contact commission-public-records@portseattle.org.

8. **CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of Minutes of the Special Meeting of April 16, 2024. **(no enclosure)**

- 8b. Approval of the Claims and Obligations for the Period April 1, 2024, through April 30, 2024, Including Accounts Payable Check Nos. 952972 through 953563 in the Amount of \$6,611,101.26; Accounts Payable ACH Nos. 065245 through 066055 in the Amount of \$113,913,100.54; Accounts Payable Wire Transfer Nos. 016289 through 016307 in the Amount of \$9,986,180.23; Payroll Check Nos. 212008 through 212388 in the Amount of \$63,007.94; and Payroll ACH Nos. 1191687 through 1196496 in the Amount of \$16,068,853.03, for a Fund Total of \$146,579,235.06. ([memo](#) enclosed)
- 8c. Monthly Notification of Prior Executive Director Delegation Actions April 2024. ([memo](#) enclosed – No action, for information only)
- 8d. Authorization for the Executive Director to Execute a Contract for the Operation and Management of the Seattle Ramp Tower and to Enter into Agreements with the Federal Aviation Administration in Relation to Managing and Coordinating Operations, for a Total Amount Requested of \$16,000,000. ([memo](#) and [presentation](#) enclosed)
- 8e. Authorization for the Executive Director to Advertise, Bid, and Execute a Major Public Works Construction Contract, to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support and Deliver the Access Control in Communication Rooms Project; to Authorize Use of Port of Seattle Crews to Support Construction Activities, and Any Possible Abatement Work for the Project at Seattle-Tacoma International Airport, for an Amount Requested of \$6,000,000 and a Total Estimated Project Cost Not-to-Exceed \$8,100,000. (CIP# C800935) ([memo](#) and [presentation](#) enclosed)
- 8f. Authorization for the Executive Director to Increase the Value of the Existing Service Contract for Airport-wide Window Cleaning at Seattle-Tacoma International Airport by \$2,000,000 to Complete the Initial Five-Year Contract and to Procure a New Up-to-Five-Year Contract Starting March 2025, for an Estimated Cost of \$7,000,000 through February 2030, for a Total Estimated Project Cost of \$9,000,000. ([memo](#) and [presentation](#) enclosed)
- 8g. Commission Determination that a Competitive Process is Not Appropriate or Cost-Effective and Exemption of a Contract from a Competitive Process Consistent with Statutory Requirements and Authorizing the Executive Director to Execute an Agreement with Studio Matthews for Development of Port-Owned Waterfront Signage in the Requested Amount of \$96,640. ([memo](#) and [presentation](#) enclosed)
- 8h. Adoption of Resolution No. 3822: A Resolution Authorizing the Issuance and Sale of General Obligation and Refunding Bonds, 2024, in the Aggregate Principal Amount of Not-to-Exceed \$325,000,000, for the Purpose of Financing or Refinancing Capital Improvements to Port Facilities and Refunding Certain Outstanding Obligations of the Port; and Authorizing a Designated Port Representative to Approve Certain Matters Relating to the Sale of the 2024 LTGO Bonds. ([memo](#), [resolution](#), and [presentation](#) enclosed)

- 8i. Authorization for the Executive Director to Proceed with the PeopleSoft Financials Upgrade Project; to Procure Hardware, Software, and Consulting Services; and to Use Port Staff for Implementation, for a Total Project Cost Not-to-Exceed \$3,400,000. (CIP# C801382) ([memo](#) enclosed)
- 8j. Authorization for the Executive Director to Sign an Interlocal Agreement with Highline Public Schools, Maritime High School, to Support the Work of Instructional Design Plans Demonstrating a Maritime-Focused Curriculum for the Next Two Years at \$250,000 Per Year, and a Total Requested Amount of \$500,000. ([memo](#), [agreement](#), [report](#), and [presentation](#) enclosed)
- 8k. Authorization for the Executive Director to Approve Funding and Procurement for Design, Acquisition, Fabrication, and Installation of Public Art at Seattle-Tacoma International Airport for the 2025 Portion of the 2022-2026 Public Art for Airport Projects CIP, in the Amount of \$6,800,000, from the Total Art Pool Budget of \$27,523,820. (CIP# C102066) ([memo](#) and [presentation](#) enclosed)

10. NEW BUSINESS

- 10a. Introduction of Resolution No. 3823: A Resolution Amending the Policy Directive for Salaries and Benefits for Employees Not Covered by a Collective Bargaining Agreement Established by Resolution No. 3820 and Providing an Effective Date for All Amendments of June 1, 2024. ([memo](#), [resolution](#), [attachment A](#), [attachment B](#), [Exhibit A](#), [2023 pay range data](#), and [presentation](#) enclosed)
- 10b. Adoption of Order No. 2024-07: An Order ‘Shredding the Paper Ceiling’ at the Port of Seattle by Eliminating Unnecessary Post-Secondary Degree Requirements for Port Jobs. ([order](#) enclosed)
- 10c. Authorization for the Executive Director to Prepare Design and Construction Bid Packages for S Concourse Facilitating Projects, to Procure Long-Lead Items, to Utilize Port Crews for Design Support, to Execute an Alternative Delivery Contract, and to Increase the Project Authorization by \$25,000,000, for a Total Project Authorization To-Date of \$127,500,000. (CIP# C801203) ([memo](#) and [presentation](#) enclosed)

11. PRESENTATIONS AND STAFF REPORTS

- 11a. SEA Stakeholder Advisory Round Table 2023 Annual Report. ([memo](#), [one-pager](#), [agenda](#), [report overview](#), [report working group 1](#), [report working group 2](#), and [presentation](#) enclosed)
- 11b. Sustainable Century and Fly Quiet Awards. ([memo](#) and [presentation](#) enclosed)
- 11c. International Public Market Final Report. ([memo](#), [study](#), and [presentation](#) enclosed)

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT